

Bear River Charter School Governing Board Minutes

April 11, 2017

I. Call to order

5:42 pm

H. Kleiner, A. Odum, M. Kidman, V. Jenkins, B. Bingham, N. Vouvalis, P. Willis in attendance.

J. Adams, Cynthia McBride, and Spencer Adams are also in attendance.

II. Minutes Approval

A. Odum noted that a change to the minutes regarding the bullying policy needed some clarifying statements. The changes were made, and new minutes distributed.

A. Odum moves to approve the minutes as amended; B. Bingham seconds. No further discussion; minutes stand approved.

III. Public Comment

None.

IV. Financial Update from Red Apple

IDEA funds are still pending; the federal government has requested additional information. Because pay fell on a weekend for April, we pushed salaries forward and so it looks low. We are ahead of schedule in substitute services, and there is a budget item about this pending shortly. H. Kleiner noted that there were some items where this money could come out of, but Spencer indicated that we had already dipped into that pot. Spencer indicated that the savings on buildings payments was a good place to find the needed money for substitutes.

A. Odum moves to increase the amount to line 320, Substitute Services, by \$2000, using that money from line 441, where we will have some lease payment savings. N. Vouvalis seconds. No further discussion; all in favor and none opposed.

The summer deep clean cost a bit more than we used to do; the summer deep clean isn't something we do a lot this year. Spencer thinks that an increase of \$537 would cover the expenses there. He proposes moving again from line 441, but because it is all in the 400s, there is no need for an action on the part of the Board. There is another line for lawn care and snow removal that is also over the budgeted amount, and the movement of funds can occur in the same way.

Marketing needs were slightly increased; we had budgeted very little, and still spent less than \$1000 but are over. The Board discussed moving from some property savings, but decided to wait and see what the Spring Trip spends.

SCA went over on expenses, but they also fundraised well over what they had anticipated. So it is more of a wash, but actually a benefit to the school because they have nearly doubled their fundraising goal set in the budget. The Board had a discussion about the best way to allow SCA to have more control over their budget, allowing them to underspend in one year and overspend in another without harming the "bottom line" of the school.

The 700s are in the red, but most of the spending has occurred already. In the 800s, there were some items that were not anticipated that brought us over, and Spencer thinks we should increase it by \$1200. J. Adams clarified that this was the Teacher-to-Teacher payment, which the state used to pay for but is no longer. **N. Vouvalis moves to budget \$1200 to line 810 from line 441. P. Willis seconds. No further discussion; all in favor and none opposed.**

Even with the down payment going out, cash on hand is in good shape. Things are looking good for next year's budget – many state-level funding sources have increased. We are budgeting based on 165 students, and we will have the Cache Valley Learning Center Foundation funds.

The Spring Trip has more fee waivers than we were expecting. There are 29 students who want to attend total. We may need to increase the budget; the Board indicated that the school should get the trip done, and if money needs to be moved we will take care of it in May.

V. SCA Updates

Spelling Bee is Friday at 8:30. Next Tuesday is the annual Angie's night. SCA paid for the first 300 brochures that we had printed. There is a new bulletin board in the main hall that an SCA member made – check it out! A closing social and dance for the 7th and 8th grade is being planned.

VI. New Teacher Hires

Brooke Lambert will be serving as the Art Teacher next year. Parents and teachers are very excited. Megan Boylen interviewed, and will be teaching 4th grade for us next year. She has teaching experience at another charter school, so comes well qualified. The new 5th grade teacher will be Whitney Corbridge, who has been an aide for BRCS for the last year.

B. Bingham moves to accept J. Adams's recommendations for the Art, 4th, and 5th grade teachers. V. Jenkins seconds. No further discussion. All in favor, none opposed.

Regarding PE – there have been some concerns about PE from parents this year. This instructor is new, so this is unsurprising and J. Adams has been working with her. We will have a substitute teacher (Matt McBride) for the remainder of the year.

VII. Brochure + Marketing

BRCS printed some marketing brochures. Every student was sent home with one. The Board discussed places to put those brochures. Harrison would like to put the website together in a final fashion. The Board discussed investigating movie ads.

VIII. Building Update

There are substantial savings as a result of purchasing the building. Some of that will need to go to a capital improvement fund; saving for large repairs and updates. J. Adams and H. Kleiner will put together a needs assessment, and will start planning for about a ten year cycle. M. Kidman pointed out that some expenses are so large that they take ten years to plan for; if \$80,000 hits, it can be ten years of savings to get there.

Some priorities we should consider with remaining funds:
Study re: Logan District salary and benefits, pay lanes, etc.
Ensuring that we are keeping up with the other schools and districts

Bonuses (if permanent pay increases are not possible)

Are there any other relevant safety issues? If there are known safety concerns, that's good to address.

Improving the "face" of the school

Transportation fixes

IX. Other Business

Teresa is probably not going to serve as the DI coach for BRCS on a permanent basis. We need to finalize who can run these trainings on a more consistent basis.

M. Kidman left at 7:40 p.m.

V. Jenkins moves to use the School Land Trust Plan as written, with an emphasis on hiring aides for the school. P. Willis seconds. No further discussion; all in favor and none opposed.

X. Closed Session (If Needed)

None.

XI. Adjournment

7:43 p.m.